

B&R Industrial Automation GmbH B&R Straße 1, 5142 Eggelsberg, Austria

## **Automated invoice verification**

Dear Sir or Madam,

we would like to inform you that B&R is using automated invoice verification. For this reason, we hereby ask you to send us all invoices or credit notes in electronic form as PDF files to the following email address: invoice.hq@br-automation.com

By processing the documents digitally, we expect both cost savings (savings in paper and postage) and considerable time savings (faster receipt, shorter processing times) for all business partners.

Please note the following restrictions for sending email:

- Only one PDF is permitted to be sent per email
- Only files in PDF format can be processed
- No additional documents (such as a delivery note, general terms and conditions, advertising, reminders, etc.) are permitted to be sent in the email
- The invoice document is not permitted to be sent additionally as a letter

In case of any uncertainties, questions regarding payment reminders or other queries, please contact us using the following email address: invoice@br-automation.com

Please send inquiries regarding balance confirmations or payment advice to the following email address: accounting@br-automation.com

We thank you for your support and are looking forward to continuing our good partnership in the future.

Best regards,

**B&R Industrial Automation GmbH** 

Gerd Pomberger General Manager Global Sourcing **Uwe Bommer** 

Head of Accounting & Reporting

Date: 2023-08-31

**B&R** Industrial Automation GmbH B&R Straße 1 5142 Eggelsberg Austria T +43 (0)7748/6586-0 F +43 (0)7748/6586-26

Court of Jurisdiction: LG Ried im Innkreis Commercial Reg.Nr.: FN111651v DVR-NR.: 0721301 UID: ATU62367156 Bank details: Erste Bank (BLZ 20111)

Acct.Nr.: 40313237100

IBAN:

AT822011140313237100

BIC: GIBAATWW